HERE FOR SOMEONE

A brief support summary

An optional introduction for new staff

Agree what to include with the person where possible. They choose what to share and with whom. Leave out anything they do not want in this copy. Keep it securely. This does not replace the assessment by the service, care plan, medicine list or handover.

Name and date

What matters to the person

How to communicate and what helps

What makes things harder

Current plan and next contact

Named worker and cover

Choices about sharing information

What needs following up

Keep answers brief (up to 250 characters per box). Add extra information separately if needed. Use the current medicine list from the prescriber or pharmacy. Do not wait for someone to read this form if help is urgent.